



Camberley & District Athletic Club

Founded March 1954. Affiliated to UKA, EA, SEAA, SCAA & SPFA

Policy for transporting a child or young adult

Introduction

Camberley and District Athletic Club recognise issues can arise transporting children to and from sporting events. The club could not operate without the good will of volunteers and parents/carers ensuring that children are transported to and returned home from events in a private car.

Camberley and District Athletic Club place full responsibility on parents/carers for ensuring appropriate transport arrangements are made. Where parents/carers transport their own children or make private arrangements with other parents/carers to deliver or collect their children, they hold full responsibility for their children's safety and for the suitability of any travel arrangements.

However, where the club or coach has been requested to organise transportation of young member/s on the club's behalf, the organiser assumes a duty of care and must take reasonable steps to safeguard young member/s.

Key Considerations

The club encourages coaches or other volunteers not to take children on journeys alone in their car but the club recognises that in exceptional circumstances when all other avenues have been exhausted a coach/official/club representative may be required to transport a child alone to enable the child's participation in an event.

Safety measures to minimise risk:

- **Avoid solo transport:** Best practice is to have more than one child or young adult in the vehicle. If unavoidable, ensure all other options have been exhausted.
- **Verification:** Ensure Coach/Official/club representative transporting child or young adult has a valid and up-to-date DBS check.
- **Parental notification:** Parents/carers are informed of transport arrangements including name of driver and journey details (departure time, route, destination, return point and time).
- **Child comfort check:** A person other than planned driver should talk to child about transport arrangements to check they are comfortable with plan.
- **Vehicle standards:** The driver representing club must have valid driving license, MOT and car insurance.
- **Emergency readiness:** The driver should have a point of contact and mobile phone should they break down, for emergencies and timing changes.
- **Seat belt and restraints:** The driver must ensure the child or young adult use appropriate seat belts or child restraints when travelling in designated car as required by law.